

OPERATIONAL SUPPORT ROLES

COREFARM TECHNICIAN (entry level role)

Corefarm Technicians provide geological, geo-technical / hydro-geological, operational exploration and corefarm support to the Geology department. Other responsibilities may include:

- Manage the documentation of drill sampling, geo-technical and hydro-geological data;
- Cut and store core samples;
- Perform other test work as required;

Skills Needed:

- Basic computer literacy, particularly Microsoft Excel and database applications
- 4WD experience

Money

Starting at \$50,000

DISPATCH OPERATOR

Dispatch Operators act as the primary point of contact for Mining Technicians and are required to provide real-time communication across a wide range of operational aspects including: safety alerts, reallocation of resources, alarms, refueling and shift breaks. Other responsibilities may include:

- Ensure compliance with Health, Safety and Environment standards throughout all communications;
- Monitor operation of the Mine Fleet Management System;
- Collaborate with pit or underground production management across all planning and operational aspects including production plans, schedules, fleet requirements and performance, blending requirements, blasting, refueling and crib times to ensure a seamless operation;
- Monitor, review and communicate production priorities, equipment and personnel allocation, equipment health data and maintenance requirements to relevant personnel to maximise resource utilisation.

Skills Needed:

- Previous experience as a Dispatch Operator at a truck or excavator mining operation;
- Outstanding communication skills;
- Meticulous time keeping and reporting skills;
- Ability to multi-task;
- Competency in using a modular system (eg Mine Fleet Management System).

Money

From \$79,500

FIELD ASSISTANT/SAMPLING (entry level role)

Field Assistants perform support functions on site. They may work on drill sites, participate in field geophysical surveys and sample during geochemical surveys. Field assistants are often required to spend long periods of time working in remote locations throughout Australia. Field assistants in the minerals industry may perform the following tasks:

- Order, check, pack and ship equipment and supplies for field surveys;
- Manage small field camps, and in some cases cook for small groups;
- Collect, record and transport samples of rock, soil and water;
- Collate information collected from a range of samples and carry out computer processing of the data assist with all aspects of supporting personnel in the field,
- Maintain collections and a wide range of equipment.

Skills Needed:

- Enjoy scientific activities;
- Ability to prepare accurate records and reports;
- Ability to work as part of a team;
- Interested in rocks, fossils and minerals;
- Physically fit;
- Willing to work in remote locations.

Money

\$40,000

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\$70,000

FIELD COORDINATOR

Field Coordinators provide day-to-day logistical support and supervision of near-mine resource definition and grade control drilling programs. Other responsibilities may include:

- Supervise, train and assign tasks to geology assistants;
- Supervise contract staff including drilling personnel;
- Manage surface drilling contracts;
- Develop safety management plans and procedures for all drilling and grade control activities;
- Liaise with geologists, short-term mine planners and mine production to ensure delivery of drilling programs within required time frames.

Skills Needed:

- Leadership skills and experience;
- Exposure to open pit or underground mining and near-mine drilling programs;
- 4WD experience;
- Ability to prepare accurate records and reports.

Money

From \$78,500

GEOLOGICAL ASSISTANT

Geological Assistants provide integral support to grade control and exploration programs to achieve optimal efficient grade control drilling and efficient mining/extraction of the resources. Other responsibilities may include:

- Grade control sampling;
- Ore blocks and waste mark-ups;
- Ore spotting;
- Capture all geological and mining production data;
- Diamond and RC drilling data entry and database management;
- Core Farm duties;
- Assisting with near-mine exploration programs;

Skills Needed:

- Certificate 2 in Geoscience Field Practices;
- Experience on a mine site;
- HR class license;
- Forklift and/or light HIAB type crane tickets;
- Basic computing skills in PC based spreadsheets, word processing software and geological databases.

Money

Starting at \$60,000

INVENTORY CONTROLLER

Inventory Controllers provide the principal interface between Maintenance and/or Production and Supply whilst ensuring a high level of inventory data integrity. Other responsibilities may include:

- Analyse and coordinate inventory management and repair of materials;
- Dispose of capital equipment and inventory;
- Provide education to inventory consumers on site of standard supply systems and procedures;
- Action MRP (Materials Requirement Planning) exceptions to meet site requirements

Skills Needed:

- CPIM accredited (Certificate in Production and Inventory Management) through APICS (Australasian Production and Inventory Control Society);
- advanced skills in Microsoft Access and Excel;
- Considerable experience and knowledge of supply functions, including warehousing and inventory management systems;
- High attention to detail;
- Outstanding numeric and analytical abilities
- Data analysis and inventory modeling skills and experience.

Money

From \$72,000

LABORATORY TECHNICIAN (entry level role)

Laboratory Technicians or Analysts complete sample preparation duties and prepare and run samples using specific laboratory equipment (such as XRF, XRD, ICP, AAS and UV/VIS spectrophotometer).

Skills Needed:

- Attention to detail;
- Competent computing skills in PC based spreadsheets, word processing software and geological databases;

- Operation of relevant laboratory equipment to test samples.

Money:

From \$50,000 (entry)

From \$60,000 (some experience)

LABOURER/TRADES ASSISTANT (entry level role)

Labourers are in demand within the minerals industry as they are central to operations. They help with construction, repair and maintenance and may perform tasks including:

- Operating machines;
- Assisting workers to extract geological materials, using hand tools and equipment;
- Helping to extract craft workers, such as earth drillers, blasters and explosives workers, derrick operators, and mining machine operators and monitoring equipment operation during the extraction process;
- Supplying equipment or cleaning work areas;
- Collecting geological matter, using hand tools and testing devices;
- Signalling workers to start extraction;
- Repairing automotive and drilling equipment;
- Delivery and set-up of materials, devices and machine parts, using hand tools;
- Loading materials into gas or well hole, or equipment, and
- Dismantling and extracting excavation material and equipment.

Skills Needed:

- Mechanically inclined;
- Ability to work as part of a team;
- Interested in rocks, fossils and minerals;
- Physically fit;
- Willing to work in remote locations.

Money

\$40,000 - \$65,000

METALLURGICAL TECHNICIAN

Metallurgical Technicians typically work in a laboratory and conduct a range of sample testing. Other responsibilities may include:

- Test daily plant samples, often involving flotation and sizing test work;
- Prepare samples;
- Data entry;
- Provide feedback to operations on laboratory tests in order to optimise production performance.

Skills Needed:

- Experience working in mineral laboratory operations specifically flotation, sizings, cyclosizing and UV Spectrometry;
- Competency in computer software packages including MS Excel, Word and Access;
- Current drivers license

Money

From \$50,000 (entry)

From \$60,000 (some experience)

RIGGER/SCAFFOLDER

Riggers and Scaffolders ensure compliance with safe working heights to erect scaffolding in order to conduct work at heights and riggers to safely move major pieces of equipment via rigging apparatus.

Other responsibilities include:

- Designing and erecting scaffolds to meet safety specification and business needs;
- Dismantling scaffolds and maintaining housekeeping standards in each area of work;
- Assembling rigging apparatus to safely transport or move pieces of equipment, often with the coordination of a Crane Driver.

Skills Needed:

- Intermediate Rigging and/or Scaffolding ticket, with advanced qualifications ideal;
- Experience in building, mining or heavy industry;
- Forklift licence, Elevated Work Platform (EWP), Dogging Tickets

Money

From \$70,000

STOREPERSON

Storepersons ensure compliance with policy and procedures for custody and distribution of inventory across the operation. Other responsibilities may include:

- Ensure that stock is maintained in a fit-for-use state in accordance with set procedures;
- Unload inbound general freight vehicles on arrival, segregate, receipt and issue materials;
- Prepare materials for storage;
- Manage all aspects of dangerous goods storage, handling and distribution in accordance with relevant codes and regulations;

Skills Needed:

- Certificate IV in Distribution or Logistics;
- Working knowledge of distribution principles, including store maintenance, preservation and stocktaking;
- Forklift license;
- Comprehensive understanding of EHS compliance and statutory requirements for warehousing environments;
- Competency in using a warehousing materials management computer package.

Money

From \$61,000